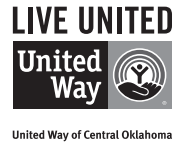




Citizens Caring for Children  
**TEEN BOARD**  
CREATING STRATEGIES, HELPING FOSTER KIDS



## ABOUT

Citizens Caring for Children serves children living in foster care in central Oklahoma by providing clothing, personal hygiene kits and books four times per year, hosting a **Back2School** event, and partnering with DHS and KFOR to fill Christmas wish lists during **Joy4Kids**.

The role of the Teen Board is to expand the base of volunteer support at the high school level among service-oriented school groups within the Oklahoma City area. The Teen Board will represent Citizens Caring for Children and work to enhance community awareness of our organization.

The Teen Board will endeavor to develop community awareness, increase community partnerships and nurture a heart for service in each participant. Additionally, board members will have the opportunity to develop leadership and volunteer skills through training and hands-on learning.

## RESPONSIBILITIES AND REQUIREMENTS OF ALL TEEN BOARD MEMBERS.

- ♥ Teen Board members must attend high school and be enrolled in grades 9th through 12th.
- ♥ Members will serve an eleven-month term, beginning in September and ending in July.
- ♥ Members will participate in:
  - Monthly board meetings
  - Volunteer service and fundraising opportunities
  - **Joy4Kids** annual Christmas wish list event
  - Leadership and volunteer training
  - **Back2School** annual event
- ♥ Members are expected to attend all events and meetings and will only be allowed 2 absences.
- ♥ Members are expected to develop and implement a fundraiser and/ or event to benefit Citizens Caring for Children and the children and foster families we serve.
- ♥ Members are asked to provide a \$10 donation for t-shirts to be worn at events.
- ♥ If requested, verification of volunteer hours and letters of recommendation will be provided.

## APPLICATION PROCESS

- ♥ Application includes
  - General Application
  - Teen Board Volunteer Agreement
- ♥ Applicants will be selected by their application, reference and ability to serve.



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**2017-2018 Teen Board Application**  
**The application deadline is Friday, August 18th by 5pm.**

Please return your application and/or direct any questions to Julie Keller, Director of Development.  
 730 W. Wilshire, Suite 112, Oklahoma City, OK 73116  
 jkeller@cccokc.org or 405.753.4099.

**CONTACT INFORMATION**

Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Email Address \_\_\_\_\_

Cell Phone Number \_\_\_\_\_

Parent/Guardian Name(s) \_\_\_\_\_

Parent/Guardian Phone Number(s) \_\_\_\_\_

School \_\_\_\_\_ Grade Entering \_\_\_\_\_

Why are you interested in the Citizens Caring for Children Teen Board?

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

What skills or personal characteristics do you have that will contribute to the board? *Please explain.*

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

What are your interests and hobbies? *Please list organizations, school groups, and community activities in which you participate.*

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How did you hear about the Citizens Caring for Children Teen Board?

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**REFERENCE**

Provide the name, phone number and email address of a teacher, counselor, coach, mentor or employer to serve as a reference for you.

Reference Name \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

**APPLICANT AGREEMENT**

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that I am making a commitment to attend and actively participate in all required meetings, volunteer opportunities and fundraising events. I have reviewed the schedule to make sure it will not conflict with my current activities.

Applicant (Printed Name) \_\_\_\_\_

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian (Printed Name) \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_









**All applications are to be printed and signed, then returned by email, postmarked or delivered in person no later than FRIDAY, AUGUST 18th at 5pm.**



## Teen Board Volunteer Agreement

Thank you for volunteering to participate in the Teen Board for Citizens Caring for Children. Through your involvement with CCC, you will make a difference in the lives of the children we serve.

### VOLUNTEERS ARE EXPECTED TO

-  Act with compassion and respect to clients, volunteers and staff of CCC
-  Respect all records and matters relating to clients, donors and staff of CCC as confidential
-  Demonstrate behavior that is responsible, safe and appropriate
-  Respect personal and private property
-  Dress appropriately for the volunteer task or event
-  If you drive, possess a valid driver’s license and maintain the appropriate auto insurance
-  Refrain from use or possession of controlled illegal substances (tobacco, alcohol, drugs, etc.) except as prescribed by a physician
-  Refrain from using obscene or objectionable language

I have read and understand the expectations listed above and understand the responsibilities and requirements necessary to serve as a member of the CCC Teen Board. I understand that if I break this agreement or my conduct is unsatisfactory to the supervisor of CCC, I may be sent home and/ or be ineligible to participate in the Teen Board or future activities.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

As a parent or guardian, I have read and understand the expectations listed above, and accept them and agree to help my child meet them. I release Citizens Caring for Children, its officers and directors, representatives and volunteers from liability arising from volunteer activities. I understand that my child may be in photos or videos used in print publications, online publications, presentations, websites and social media. I also understand that no royalty, fee or other compensation shall become payable to me by reason of such use.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_